

**LOUISIANA BOARD OF PROFESSIONAL GEOSCIENTISTS**

5802 Highland Road, Baton Rouge, Louisiana 70808



**REGULAR MEETING OF LBOPG**

Tuesday, March 25, 2014

10:00 A.M.

Louisiana Department of Justice

1885 North Third Street

Livingston Building

Sixth Floor Main Conference Room

Baton Rouge, Louisiana 70802

**MINUTES**

1. Call to Order – 10:22a.m.
2. Roll Call – Present: Kelli Hardesty, Arthur Johnson, William Finley, John Johnston, Mudhureadu Kumar, Todd Perry, Lloyd Hoover, Board Members; Ethel Graham, Legal Counsel; and Georgeann McNicholas, Executive Secretary to the Board. Absent: Daisy Pate and William Meaney, Board Members. Quorum established.
3. Approval of Minutes of the Last Meeting – Clarification of letter to applicants received after 12/31/14 to be drafted by Hardesty and approved by Kumar. Moved by Hardesty to accept minutes. Finley seconded. Carried unopposed.
1. Reports from Committee
  - a. HB167 - Will be heard by Commerce Committee. Kumar will supply to Rep. Green any further explanation needed.
  - b. Contracts - Further revisions requested by Office of Contractual Affairs. Tatman Group: revised format and resubmitted. L.A. Champagne & Co., L.L.P.: Revise so one ends June 30, 2014 and second one begins July 1, 2014 to June 30, 2015. They will notify when ready to resubmit. Usable Creative: Revised so one year contract instead of three year contract. Given to Finley. Discussion followed regarding length of process. McNicholas to resubmit contracts and follow-up with Office of Contractual Affairs.
  - c. Executive Secretary position – Counsel presented Executive Secretary employment contract to the Board and required hiring forms. Noted travel

expenses reimbursed same as Board Members for out of town travel. Civil Service requires a number but allowing Board to hire and then submit at a later time. Johnston made motion to sign contract. Johnson seconded. Carried unopposed. Contract executed and forms completed and returned to Graham.

- d. Office - McNicholas presented report on available telephone and internet services. 3 proposals must be presented to The Real Estate Leasing Section, Facility Planning and Control. McNicholas to get two more proposals and submit. Discussion of necessary office equipment. McNicholas to obtain costs for furniture and office equipment. Access information to Board website and government website to be supplied to McNicholas to update as required.
  - e. Membership - Hardesty reported that Perry and Pate proposed acceptance of licenses for the following applicants: 1. John Johnston, III, 2. Mudhureadu Kumar, 3. William Meaney, 4. Todd Perry, 6. William Finley, and 7. Daisy Pate. Motion made by Hardesty to license those aforementioned applicants, Johnson seconded. Carried unopposed. (Noted: 5. reserved for Hardesty; 8. reserved for Arthur Johnson; 9. reserved for James Welch, Commissioner; and 10. reserved for Lloyd Hoover).
  - f. Rules - Finley presented a draft Continuing Education (CE) requirements. Discussion ensued. Suggestions: Renewals by birth month; 1 hour of ethics; Licensee to use the 30 hrs. of CE in 3 years or lose them; inactive status; roll over credits. All drafts to be submitted to McNicholas to make revisions for the next meeting.
  - g. Johnson reported on printing of cards for licensees and renewals. McNicholas to check with local printers for pricing.
2. Legal Counsel's Comments – nothing at this time.
  3. Status Report on the LBOPG Website – Finley presented information regarding status of database, dashboard allows Board to review applications. Pate provided some graphics, photographs of Louisiana and geoscience community and is defining what fields should be included. Board to supply needed information to Usable Creative. Functionality is most important.
  4. Any other Business – Letterhead to Kelli for letters to applicants received after 12/31/13. She will add text.
  5. Next Meeting Date 4/11/14 at 10:00 a.m. at Livingston Building. Tuesday, April 22, 2014 at 1:30 p.m. will be the date and time of the meeting after the 4/11/14 meeting.
  6. Motion made to adjourn meeting by Johnston. Finley seconded. Carried unopposed. Meeting Adjourned at 12:00 p.m.